**Mississippi Department of
Information Technology Services**

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Craig P. Orgeron, Ph.D., Executive Director

RFI Number 3846 Memorandum

To: Vendors Interested in Responding to Request for Information (RFI) Number 3846 for the Mississippi Division of Medicaid (DOM)

From: Craig P. Orgeron, Ph.D.

CC: ITS Project Number 41374

Date: October 27, 2015

Subject: Request for Information for an Identity and Asset Verification System (IAVS)

Contact Name: Patti Irgens

Contact Phone Number: 601-432-8223

Contact E-mail Address: Patti.Irgens@its.ms.gov

The Mississippi Division of Medicaid (DOM) is soliciting information from potential Vendors providing innovative solutions for an Identity and Asset Verification System (IAVS). DOM wants to gain insight into IAVS solutions that Vendors have implemented or that Vendors are in the process of implementing.

DOM is open to different approaches and solutions regarding how a Vendor's recommended solution would function, should DOM decide to procure an IAVS.

The main objectives of this RFI are to:
- Provide information that DOM will use to create a conceptual design of a potential IAVS Request for Proposal (RFP)
- Solicit information regarding the range of products and services that would be suitable for use in an IAVS
- Understand the implementation and ongoing maintenance costs associated with an IAVS

It is important that the potential Vendors understand that DOM is seeking information from entities that have direct experience with IAVSs and State welfare eligibility or medical claims processing systems in order to maximize the value and relevance of the information provided.

1. RFI SUBMISSION INSTRUCTIONS

1.1 DOM is interested in receiving informational responses from Vendors who have successfully built and implemented an IAVS System with an interface to an established network of financial institutions.

1.2 DOM's draft requirements are attached. Vendors are required to provide a response for each requirement and can use any format they choose to illustrate their expertise in the IAVS environment.

1.3 Vendors should state their estimated cost to implement the proposed solution.

1.4 Vendors should explain their preferable cost method and demonstrate how DOM will pay the Vendor for their proposed solution. (e.g., based on deliverables, full or one lump sum payment, upon acceptance).

1.5 Information received during this RFI process is for information purposes only and will not be evaluated.

1.6 Vendors must submit (4) four hard copies of their responses, as well as a softcopy of the response on CD/DVD or USB flash drive. Responses must be hand-delivered or mailed and will be accepted at any time prior to Thursday, November 12, 2015, at 3:00 p.m. (Central Time) to Patti Irgens at the Mississippi Department of Information Technology Services, 3771 Eastwood Drive, Jackson, Mississippi 39211.

    1.6.1 DOM will accept any additional materials the Vendor would like to attach to highlight their products and service or product offerings, such as:

        1.6.1.1 Marketing brochures and materials

        1.6.1.2 Videos

        1.6.1.3 Website links

        1.6.1.4 Webinars

        1.6.1.5 Time limited access privileges to content or systems

1.7 Vendor responses should be sealed and labeled as follows:

SUBMITTED IN RESPONSE TO
RFI NO. 3846 - 41374
Accepted until November 12, 2015 @ 3:00 p.m.,
ATTENTION: Patti Irgens

If you have any questions concerning the information above or if we can be of further assistance, please contact Patti Irgens at 601-432-8223 or via email at Patti.Irgens@its.ms.gov.

cc: ITS Project File Number 41374

REQUIREMENTS

1. REQUIREMENTS

Responses to this RFI should describe how the respondent's electronic online identity and asset verification system operates, including what information DOM would be required to provide and how the responding verification information would be provided to DOM. Responses to this RFI should include the following information:

1.1 Executive Summary
Vendors should respond to this section with a summary of their overall technical approach, methodology, organization and staffing for an IAVS solution. The Executive Summary should condense and highlight the contents of the technical approach in such a way as to provide a broad understanding of the entire RFI response.

1.2 Company Background
Vendors should respond to this section with a brief description of their company/organization, products and services, history, names of governmental entities for which the Vendor has implemented or is implementing an IAVS solution, and any other information deemed relevant.

1.3 Identity and Asset Verification Solution
Vendors should provide a high level description of how their IAVS solution provides DOM with a comprehensive identity and electronic asset verification system. The proposed solution should at a minimum address items identified in the following descriptions:

1.3.1 A description of how the IAVS solution meets all requirements of the Centers for Medicare/Medicaid Services and Section 1940 (42 U.S.C.A. § 1396w) of the Social Security Act and Miss. Code Ann. 43-13-116.1.

1.3.2 A description of the identity authentication process that verifies a beneficiary's identification that is consistent with approach taken by the Social Security Administration in their Supplemental Security Income asset verification pilot project, related to Title VII, Section 7001(d) of P.L.110-252 (Supplemental Appropriations Act of 2008) added section 1940 to the Social Security Act requiring all state Medicaid agencies to implement an asset verification system (AVS) for verifying the assets of aged, blind and disabled (ABD) applicants for and recipients of Medicaid.

1.3.3 A description of the IAVS solution's ability to send verification inquiries electronically via the internet or similar means from the solution to the Financial Institutions (FI). The system cannot be based on mailing or faxing paper-based requests. The system should have the capability to provide for both electronic submission

of requests to Financial Institutions; and electronic receipt of responses from Financial Institutions.

1.3.4 A description of the IAVS solution's ability to request information concerning both open and closed accounts going back for a period of up to five (5) years to determine if the clients name appeared on any account as a single or joint owner during the look-back period.

1.3.5 A description of the IAVS solution's ability to verify checking, savings, and investment accounts, IRA's, treasury notes, certificates of deposit, annuities and any other assets that may be held or managed by any Financial Institution. In addition, Vendors may also address the IAVS solution's ability to request information outside of Financial Institutions, such as a Probate Office, for the verification of property assets.

1.3.6 A description of the IAVS solution's ability to allow for verification requests to be sent to Financial Institutions other than those identified by the applicant or recipient. These queries should be based on some logic such as geographic proximity to the client's home address or other reasonable factors. The IAVS solution should allow an option for DOM to specify a Financial Institution or geographic area such as a county, several counties, the state, or several states.

1.3.7 A description of the IAVS solution's ability to provide for cross-state matching of assets to include Financial Institutions located outside of Mississippi.

1.3.8 A description of the IAVS solution's ability to utilize the Internal Revenue Service Disclosure of Information to Federal, State and Local Agencies (DIFSLA) Computer Matching Program to provide income information.

1.3.9 A description of the IAVS solution's interface capabilities to integrate with other systems. Vendors should include information on systems the IAVS has integrated with successfully.

1.3.10 A description of how the Vendor would establish a network of Financial Institutions (FI's) who will participate in the IAVS solution. Such description may also include a suggested process or methodology of recruiting Financial Institutions to participate in the IAVS solution.

1.3.11 A description of the Technical/Systems Security/System Administration to include HIPAA compliance, system maintenance, system security, system flexibility and system reporting capabilities.

1.3.12 A high-level project plan description that includes major tasks and milestones for implementing an IAVS solution.

1.3.13   A description of DOM's resource requirements for this project. Such description should include any anticipated personnel roles and commitment of time during implementation and ongoing operation of the IAVS.

1.3.14   A description of available training and customer support to both DOM's staff and Financial Institution's staff.

1.4   Cost Structure
Vendors should submit an estimate of costs with a brief description of the available cost models (fixed fee, monthly user fee, transaction fee, etc.). The RFI response will not be subject to an RFP type evaluation but only to a review of suggested solutions, performance, and cost (cost may be estimated by the Vendor but Vendor shall state that it is an estimated or approximate cost), of the solution offered and of abilities to perform services that may be of use to DOM.